

**Amended Minutes Town of Kiowa Regular Meeting  
April 30, 2015  
7:00 pm  
Kiowa City Hall  
813 South Harrison Street  
Kiowa, Oklahoma**

The meeting was called to order by Mayor Serena Johnston at 8:04pm.

Roll Call: Robert Burgett, Ned Naugle, Regina VanBlaircom and Serena Johnston.

Consideration of the Minutes: Motion was made by Burgett to approve the minutes from the Regular Meeting on March 26, 2015, seconded by VanBlaircom. Burgett, Naugle, VanBlaircom and Johnston voted yes. Motion carried.

Treasurers' Report: Coleene Lewis gave the Treasurers' Report for the month of March, 2015 with corrections. Total Revenue was \$77,074.10, Total Expenses were \$165,088.22 with a loss of \$88,014.12.

Motion was made by Johnston to approve the Treasurers' Report for the month of March, 2015, seconded by Burgett. Burgett, Naugle, VanBlaircom and Johnston voted yes. Motion carried.

Purchase Orders: Motion was made by Burgett to approve the Purchase Orders for the month of April, 2015, seconded by VanBlaircom. Burgett, Naugle, VanBlaircom and Johnston voted yes. Motion carried.

1. Discussion and possible approval of proclaiming April 2015 as Prevention of Child Abuse Month.

Motion was made by Johnston to proclaim April, 2015 as Prevention of Child Abuse Month, seconded by Naugle. Burgett, Naugle, VanBlaircom and Johnston voted yes. Motion carried.

2. Discussion and possible approval of a \$1.35 per hour wage increase for Mary Powell.

Mary Powell.

Motion was made by Johnston to table #2 and #3 and to put back on the Agenda for May 28, 2015, seconded by Burgett. Burgett, Naugle, VanBlaircom and Johnston voted yes. Motion carried.

John Thomas (Town of Kiowa Attorney) advised the Board to combine #2 and #3 on this agenda.

3. Discussion and possible approval of a \$2.00 per hour wage increase for the clerks in the office.

Deanna Sexton.

Motion was made by Johnston to table #2 and #3 and to put back on the Agenda for May 28, 2015, seconded by Burgett. Burgett, Naugle, VanBlaircom and Johnston voted yes. Motion carried.

**4. MONTHLY REPORTS:**

a. **POWER PLANT:** Mr. Hunt gave the report for the Power Plant. He said everything was operating normally.

b. **MAINTENANCE:** James Cearley gave the report for the Maintenance Department. They installed tin horns, filled potholes and replaced the tinhorn at the bridge.

c. **FIRE:** Chief Patrick Johnston gave the report for the Fire Department. 7 medical calls and 2 car accidents

d. **ANIMAL CONTROL:** James Cearley gave the report for Animal Control. 1 cat.

e. **POLICE:** Chief Kevin Fox gave the report for the Police Department. 453 citations, 750 contacts, 40 narcotics 2 search warrants and 2 mobile meth labs.

5. Discussion and possible approval of removing the monthly reports from the Agenda.

Motion was made by Johnston to remove the monthly reports from the Agenda, seconded by Burgett. Burgett, Naugle, VanBlaircom and Johnston voted yes. Motion carried.

6. Discussion and possible approval of hiring an employee from Choctaw Nation temporarily to help with the mowing.

Motion was made by Burgett to have someone from Choctaw Nation to assist with mowing and shredding, and cleaning for the Town of Kiowa, seconded by Johnston. Burgett, Naugle, VanBlaircom and Johnston voted yes. Motion carried.

7. Discussion and possible approval of opening and choosing one of the sealed bids for the 2007 Dodge Charger.

1. Dan Hanson \$2,674.00. 2. Chris Mohr \$2,700.00. 3. Jay Cheek \$2,000.00.

Motion was made by Johnston to choose Chris Mohr \$2,700.00 bid for the 2007 Dodge Charger if there is no response within one week then the next highest bid will be called, seconded by Burgett. Burgett, Naugle, VanBlaircom and Johnston voted yes. Motion carried.

8. Discussion and possible approval of the contract with Crawford and Associates for the fiscal year 2015-2016.

Motion was made by Johnston to approve the contract with Crawford and Associates for the fiscal year 2015-2016, seconded by VanBlaircom. Burgett, Naugle, VanBlaircom and Johnston voted yes. Motion carried.

9. Discussion and possible approval to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action for Kris Bailey certification and training with the K-9. OS TITLE 25 SECTION 307 (B) (1).

Motion was made by Johnston to enter into Executive Session for the purpose of discussion of possible promotion and /or pay raise or disciplinary action for Kris Bailey. OS TITLE 25 SECTION 307 (B) (1), seconded by Burgett. Burgett, Naugle, VanBlaircom and Johnston voted yes. Motion carried. Time 9:00pm.

10. Discussion and possible approval of findings from Executive Session for Kris Bailey.

Time 10:04pm. Motion was made by Johnston to table this item and to put on May 28, 2015 Agenda, seconded by VanBlaircom. Burgett, Naugle, VanBlaircom and Johnston voted yes. Motion carried.

11. Discussion and possible approval to enter into Executive Session for the purpose of possible discussion with Attorney John Thomas for the Town of Kiowa in reference to the lawsuit with Rural Water District 11. OS Title 25 Section 307 (B) (4).

John Thomas (Town of Kiowa Attorney) said this did not need to go into Executive Session because there were no client attorney secrets that are going to be shared.

Motion was made by Burgett to not go into Executive Session, seconded by Johnston. Burgett, Naugle, VanBlaircom and Johnston voted yes. Motion carried.

12. Discussion and possible approval of findings from Executive Session for the Town of Kiowa in reference to the lawsuit with Rural Water 11.

John Thomas said let him explain where we are at. We made an agreement the other day, the agreement was that we are going to tie the rate increase to the Consumer Price Index. John Thomas explained the calculation of the price per 1,000 gallons.

Motion was made by Naugle to sign the agreement as is with rate of calculation not using compounding from year to year, seconded by Burgett. Burgett, Naugle, VanBlaircom, and Johnston voted yes. Motion carried.

**13. Discussion and possible approval of purchasing steel toe boots for Maintenance employees.**  
Motion was made by Johnston to allow the purchase of the boots this one time, but not to purchase anymore, seconded by Burgett. Burgett, Naugle, VanBlaircom and Johnston voted yes. Motion carried.

**14. Discussion and possible approval to hire to replace one (1) police officer.**

Motion was made by Johnston to hire Colton Westbrook at \$2,100.00 per month, eligible for benefits after 60 days, 90 day evaluation and to start employment on May 1, 2015, seconded by Burgett. Burgett, Naugle, VanBlaircom and Johnston voted yes. Motion carried.

**15. Discussion and possible approval to set a date for the Town of Kiowa Cleanup.**

Motion was made by Johnston to have a Town cleanup on June 6<sup>th</sup>, Allied Waste will provide the dumpsters, no brush, tires or batteries, seconded by Burgett. Burgett, Naugle, VanBlaircom and Johnston voted yes. Motion carried.

**16. Discussion and possible approval of adding pediatric dental and amending the waiting period to 60 days from 90 days with Delta Dental.**

Motion was made by Burgett to add pediatric dental and amending the waiting period to 60 days from 90 days with Delta Dental, seconded by Naugle. Burgett, Naugle, VanBlaircom and Johnston voted yes. Motion carried.

**17. Discussion and possible approval of the letter to First Bank of Kiowa requiring three (3) signatures and minutes of any changes are to be made to CD's.**

**18. Motion was made by Johnston to approve the letter to First Bank of Kiowa requiring three (3) signatures and minutes of any changes are to be made to CD's, seconded by Burgett. Burgett, Naugle, VanBlaircom and Johnston voted yes. Motion carried.**

**19. Discussion of the changes to Nutrition Center.**

JoMae Peck told the Board of Trustees' after many years KNAP did not win the bid on the Nutrition Center, the bid went to Feed The Need Foundation Inc. this will be effective July 1, 2015.

**20. Discussion of classes for Newly Elected Officials.**

The Board discussed where they would go for their Newly Elected Officials class, it will be at Broken Arrow on June 25, 2015. No vote.

**New Business:** Serena Johnston asked how and who you contact to get involved in make a difference day. JoMae Peck told her to contact Mr. House at Kiowa School.

Serena Johnston asked where you find out what property the Town of Kiowa owns. JoMae Peck told her that all of the deeds are in the safety deposit box at BankNA.

Serena Johnston said that the Fire Department Ladies Auxilliary was talking about City Wide Garage Sale on June 12 and 13, 2015.

Robert Burgett said that the vehicles for the Police Department need to have oil changes done in the Town of Kiowa to save money.

Randy Gropp said that the motor and fan blade for the ac unit at the Community Building needs to be repaired. Motion was made Johnston to have the motor and fan blade repaired at the Community Building not to exceed \$250.00 and to get a purchase order, seconded by Naugle. Burgett, Naugle, VanBlaircom and Johnston voted yes. Motion carried.

JoMae Peck said that City Hall was never allowed to purchase coffee or water. Serena Johnston said to put this on May 28, 2015 agenda.

**Robert Burgett brought up the subject of property cleanup. John Thomas discussed the pros and cons of property cleanup.**

**Public Discussion: Mary Powell explained why she had only listed herself for a pay raise.**

**Adjourn: Motion to adjourn was made by Johnston, seconded by VanBlaircom. Naugle, VanBlaircom and Johnston voted yes. Burgett absent. Motion carried. Time 10:55pm.**